

**Expense Report
For The Office Of President and Vice Chancellor, Andrew Petter
For the Period from April 1, 2012 to March 31, 2013**

Expense Description	Amount
Travel	46,566.43
Hospitality	7,823.17
Community Engagement Events	2,282.28
Total President Expenses 2012/2013	<u>56,671.88</u>

The Amount represents the total amount attributed to the President pursuant to the requirements of the Financial Information Act with its regulations and directives

Simon Fraser University is committed to good governance and transparency. Annual expense reporting advances transparency. Fiscal responsibility, sound administration, and conscientious internal audit support good governance.

Travel
For The Office Of President and Vice Chancellor, Andrew Petter
For the Period from April 1, 2012 to March 31, 2013

Travel expenses in 2012/2013		
Date of Event	Expense Description	Amount
March 8 - 18, 2012	London, UK - Going Global conference and meetings (Note 1)	144.00
March 28 - 30, 2012	Ottawa/Montreal - AUCC meetings	3,752.48
April 18, 2012	Prince George, BC - RUCBC meetings (Note 1)	25.80
April 22 - 24, 2012	Toronto - AUCC meetings	687.16
Apr 25 - May 2, 2012	Brazil - AUCC mission	1,012.11
May 2 - May 8, 2012	New York stop-over	2,849.84
May 14 - 15, 2012	Seattle - GNAC meetings	1,141.13
July 5 - 7, 2012	Austria - conference	1,725.10
Sept 22 - 25, 2012	Brussels - meetings	5,237.01
Oct 15 - 16, 2012	Seattle - GNAC meetings	554.34
Oct 18, 2012	Victoria - Standing Committee Finance	664.01
Oct 18 - 19, 2012	Ottawa - meetings	2,714.08
Oct 23 - 24, 2012	Ottawa - AUCC meetings	1,160.88
Nov 10 - 21, 2012	Asia	9,141.07
Feb 10 - 12, 2013	Montreal/Toronto - meetings	2,335.63
March 14 - 17, 2013	New York City	2,085.56
May 13 - 15, 2013	Barcelona - 6th Int'l Barcelona Conference on Higher Education (Note 2)	5,991.30
July 3 - Aug 2, 2013	Israel - Canadian Universities Presidents - CIBA, AUCC (Note 2)	5,344.93
Total		46,566.43

Notes:

- 1 Portion of the trip's expenses were claimed and reported in prior year 2011/2012
- 2 Prepaid travel expenses for trip in next year 2013/2014

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London, UK - Going Global conference and meetings (Note 1)		Amount
Date of Event	Mar 8, 2012 - Mar 18, 2012	
Destination	London, UK	
Air fare		
Other Transportation		144.00
Accommodation		
Meals		
Misc		
Total		144.00
Notes	Air fare to London was claimed and reported in 2011/2012. Going Global is a forum for education world leaders to debate international higher and further education issues and challenges, and to discuss collaborative solutions.	

Ottawa/Montreal - AUCC meetings		Amount
Date of Event	Mar 28, 2012 - Mar 30, 2012	
Destination	Ottawa/Montreal	
Air fare		2,860.41
Other Transportation		247.50
Accommodation		492.30
Meals		152.27
Misc		
Total		3,752.48
Notes	The Association of Universities and Colleges of Canada (AUCC) is the national voice for Canadian universities and represents 97 public and private not-for-profit universities and university degree-level colleges. It is a membership organization providing university presidents with a unified voice and a forum for collective action.	

Prince George, BC - RUCBC meetings (Note 1)		Amount
Date of Event	April 18, 2012	
Destination	Prince George, BC	
Air fare		
Other Transportation		25.80
Accommodation		
Meals		
Misc		
Total		25.80
Notes	Air fare to Prince George was claimed and reported in 2011/2012. The Research Universities' Council of British Columbia (RUCBC) represents the interests of the 6 major universities in British Columbia. Its mandate is to identify issues facing the universities, provide system wide leadership in the development of relevant public policy and communicate on behalf of the university system. RUCBC also provides a coordinating forum for its member universities and acts as a provincial focal point for dealing with the Government of BC and provincial or national bodies associated with universities.	

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Toronto - AUCC meetings		Amount
Date of Event	Apr 22, 2012 - Apr 24, 2012	
Destination	Toronto	
Air fare		
Other Transportation		250.00
Accommodation		318.66
Meals		116.50
Misc		2.00
Total		687.16
Notes	Attended AUCC meetings.	

Brazil - AUCC mission		Amount
Date of Event	April 25, 2012 - May 2, 2012	
Destination	Brazil	
Air fare		
Other Transportation		135.70
Accommodation		418.12
Meals		458.29
Misc		
Total		1,012.11
Notes	Air fare to Brazil was paid in Jan 2012. Joined AUCC delegation and Governor General. Key goals to raise collective profile of Canadian Universities in Brazil and create opportunities to increase Canada-Brazil higher education and research collaborations and partnerships. Attended CAIE (Conference of the Americas on International Education) conference, met with 3 universities, 2 government delegations	

New York stop-over		Amount
Date of Event	May 2, 2012 - May 8, 2012	
Destination	Newark/New York	
Air fare		
Other Transportation		395.00
Accommodation		1,949.37
Meals		505.47
Misc		
Total		2,849.84
Notes	Connecting flight from Brazil to Newark was paid in Jan 2012. Four advancement and donor relations meetings. Attended SFU Pipeband 30th anniversary performance at Lincoln Centre for Performing Arts, May 4.	

Seattle - GNAC meetings		Amount
Date of Event	May 14, 2012 - May 15, 2012	
Destination	Seattle	
Air fare		998.71
Other Transportation		24.00
Accommodation		102.26
Meals		16.16
Misc		
Total		1,141.13
Notes	GNAC Board Meeting Attended the board meeting of the Great Northwest Athletic Conference.	

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Austria - conference		Amount
Date of Event	July 5, 2012 - July 7, 2012	
Destination	Austria	
Air fare		
Other Transportation		229.24
Accommodation		872.61
Meals		206.40
Misc	Registration fee	416.85
Total		1,725.10
Notes	Air fare to Austria was paid in March 2012. Conference: 2012 Transatlantic Dialogue "Leading the Globally Engaged Institution". Invited speaker on Plenary Session. Organized by the AUCC, EUA and ACE.	

Brussels - meetings		Amount
Date	Sept 22, 2012 - Sept 25, 2012	
Destination	Brussels	
Air fare		5,159.61
Other Transportation		77.40
Accommodation		
Meals		
Misc		
Total		5,237.01
Notes	Europe-Canada and the Future of Academic Cooperation Rectors Seminar. Organized by UNICA (Network of Universities from the Capital Cities of Europe). Gave joint presentation.	

Seattle - GNAC meetings		Amount
Date of Event	Oct 15, 2012 - Oct 16, 2012	
Destination	Seattle	
Air fare		388.54
Other Transportation		25.60
Accommodation		98.21
Meals		41.99
Misc		
Total		554.34
Notes	GNAC Board Meeting Attended the board meeting of the Great Northwest Athletic Conference.	

Victoria - Standing Committee Finance		Amount
Date of Event	October 18, 2012	
Destination	Victoria, BC	
Air fare		613.76
Other Transportation		40.00
Accommodation		
Meals		10.25
Misc		
Total		664.01
Notes	Presentation (Education in Summary) to Select Standing Committee on Finance and Government Services, Legislative Assembly of British Columbia. In response to Opportunity Agenda.	

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Ottawa - meetings		Amount
Date of Event	Oct 18, 2012 - Oct 19, 2012	
Destination	Ottawa	
Air fare		2,400.27
Other Transportation		110.30
Accommodation		177.41
Meals		26.10
Misc		
Total		2,714.08
Notes	Three government relations meetings re: joint-university research proposals.	

Ottawa - AUCC meetings		Amount
Date of Event	Oct 23, 2012 - Oct 24, 2012	
Destination	Ottawa	
Air fare		860.64
Other Transportation		76.50
Accommodation		223.74
Meals		
Misc		
Total		1,160.88
Notes	Attended AUCC meetings	

Asia		Amount
Date of Event	Nov 10, 2012 - Nov 21, 2012	
Destination	Asia	
Air fare		5,833.61
Other Transportation		145.39
Accommodation		2,775.88
Meals		386.19
Misc		
Total		9,141.07
Notes	Multiple country trip for academic and advancement meetings. To raise profile and develop partnerships in China, Taiwan and Hong Kong. Discussed potential Centre for Excellence with a focus on public health, environmental studies and arts/social sciences. Attended 7 universities/research institutes, 3 alumni receptions, Embassies, Consul General and Canadian Trade offices. Signed 9 MOUs, and arranged 2 student exchanges. Renewed 2 MOUs.	

Montreal/Toronto - meetings		Amount
Date of Event	Feb 10, 2013 - Feb 12, 2013	
Destination	Montreal/Toronto	
Air fare		1,947.09
Other Transportation		55.20
Accommodation		322.34
Meals		11.00
Misc		
Total		2,335.63
Notes	Attended seven advancement meetings.	

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New York City		Amount
Date of Event	Mar 14, 2013 - Mar 17, 2013	
Destination	New York City	
Air fare		1,689.96
Other Transportation		66.00
Accommodation		251.24
Meals		78.36
Misc		
Total		2,085.56
Notes	Attended four advancement meetings.	

Barcelona - 6th Int'l Barcelona Conference on Higher Education (Note 2)		Amount
Date of Event	May 13, 2013 - May 15, 2013	
Destination	Frankfurt-Barcelona-Munich	
Air fare		5,653.91
Other Transportation		
Accommodation		
Meals		
Misc	Conference fees	337.39
Total		5,991.30
Notes	The remaining expenses of this trip were reported in 2013/2014. GUNi is an international network created by UNESCO, the United Nations University and the Universitat Politècnica de Catalunya-Barcelona Tech following the 1998 UNESCO World Conference on Higher Education. Its mandate: to explore and promote the exchange of value between higher education and society globally.	

Israel - Canadian Universities Presidents - CIBA, AUCC (Note 2)		Amount
Date of Event	July 3, 2013 - August 2, 2013	
Destination	Israel	
Air fare		5,344.93
Other Transportation		
Accommodation		
Meals		
Misc		
Total		5,344.93
Notes	The remaining expenses of this trip were reported in 2013/2014. Canadian President's visit to Israeli universities on science, technology and education, organized by AUCC/CIJA to promote collaboration between Canadian and Israeli. Had academic meetings with 5 universities/research institutes, and met with 4 government representatives of both Israel and Palestinian authorities. Completed an MOU between AUCC and the AUH (Association of University Heads in Israel).	

Other transportation expenses include parking, taxi, toll fees and skytrain costs.

Hospitality
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Date of Event	Expense Description	Amount
Mar & Apr 2012	University membership - March 2012 and April 2012	284.48
April 2012	Transportation expenses for the month of April 2012	429.14
April 4, 2012	Working breakfast meeting	11.99
April 2012		725.61

Date of Event	Expense Description	Amount
May 2012	Transportation expenses for the month of May 2012	346.12
May 2012	University membership - May 2012	142.24
May 2012	Working lunch meetings	55.67
May 9, 2012	Working lunch meeting	31.93
May 20, 2012	Working lunch meeting	37.48
May 22, 2012	Working lunch meeting	19.02
May 2012		632.46

Date of Event	Expense Description	Amount
June 2012	Transportation expenses for the month of June 2012	308.37
June 2012	University membership - June 2012	142.24
June 2012	Working dinner meeting	117.04
June 1, 2012	Working lunch meeting	32.97
June 8, 2012	Working lunch meeting	68.53
June 11, 2012	Working lunch meeting	33.35
June 18, 2012	Working lunch meeting	3.58
June 21, 2012	Working lunch meeting	38.00
June 25, 2012	Working lunch meeting	18.43
June 2012		762.50

Date of Event	Expense Description	Amount
July 2012	Transportation expenses for the month of July 2012	216.12
July 2012	University membership - July 2012	142.24
July 2012		358.36

Date of Event	Expense Description	Amount
Aug 2012	Transportation expenses for the month of Aug 2012	307.37
Aug 2012	University membership - August 2012	142.24
Aug 2012	Working dinner meeting	86.24
August 9, 2012	Working lunch meeting	25.48
August 16, 2012	Working lunch meeting	35.24
August 17, 2012	Working lunch meeting	38.72
August 21, 2012	Working lunch meeting	31.04
August 22, 2012	Book	6.11
August 2012		672.44

Hospitality
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Date of Event	Expense Description	Amount
Sept 2012	Transportation expenses for the month of Sept 2012	276.25
Sept 2012	University membership - September 2012	142.24
Sept 2012	Working lunch meeting	25.06
September 4, 2012	Working dinner meeting	78.41
September 11, 2012	Working lunch meeting	27.02
September 13, 2012	Working lunch meeting	4.80
September 15, 2012	Working lunch meeting	26.00
September 15, 2012	Working dinner meeting	30.50
September 22, 2012	Working dinner	65.12
September 2012		675.40

Date of Event	Expense Description	Amount
Oct 2012	Transportation expenses for the month of October 2012	277.62
Oct 2012	University membership - October 2012	346.19
October 2, 2012	Working dinner meeting	66.87
October 22, 2012	Annual travel medical plan	184.80
October 26, 2012	Working lunch meeting	51.84
October 30, 2012	Working dinner	11.27
October 2012		938.59

Date of Event	Expense Description	Amount
Nov 2012	Transportation expenses for the month of November 2012	489.62
November 3, 2012	Working lunch meeting	44.08
November 30, 2012	Working dinner	60.00
November 2012		593.70

Date of Event	Expense Description	Amount
Dec 2012	Transportation expenses for the month of December 2012	432.85
Dec 2012	University membership - December 2012	142.24
December 5, 2012	Working lunch meeting	41.90
December 6, 2012	Working lunch meeting	19.03
December 2012		636.02

Date of Event	Expense Description	Amount
Jan 2013	Transportation expenses for the month of January 2013	371.37
Jan 2013	University membership - January 2013	142.24
January 3, 2013	Working lunch meeting	24.12
January 11, 2013	Working lunch meeting	23.72
January 12, 2013	Working lunch meeting	36.70
January 15, 2013	Working dinner meeting	95.59
January 24, 2013	Working lunch meeting	40.53
January 25, 2013	Working lunch meeting	37.34
January 2013		771.61

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Date of Event	Expense Description	Amount
Feb 2013	Transportation expenses for the month of February 2013	275.37
Feb 2013	University membership - February 2013	142.24
February 1, 2013	Working lunch meeting	28.00
February 5, 2013	Working lunch meeting	23.02
February 6, 2013	Working dinner meeting	36.12
February 15, 2013	Working lunch meeting	28.83
February 20, 2013	Working lunch meeting	25.00
February 22, 2013	Working lunch meeting	23.80
February 22, 2013	Working breakfast meeting	17.62

February 2013 **599.99**

Date of Event	Expense Description	Amount
Mar 2013	Transportation expenses for the month of March 2013	234.18
March 2, 2013	Working lunch meeting	30.00
March 6, 2013	Working lunch meeting	25.50
March 9, 2013	Working lunch meeting	57.62
March 11, 2013	Working dinner meeting	109.20

March 2013 **456.50**

Total Hospitality Expenses 2012/13 **7,823.17**

Notes:

- 1 Transportation expenses include parking, taxi, toll fees and skytrain
- 2 Working meals includes meetings with donors, industry representatives and other members of the community on University business

**Community Engagement Events
For The Office Of President and Vice Chancellor, Andrew Petter
For the Period from April 1, 2012 to March 31, 2013**

Date of Event	Expense Description	Amount
May 9, 2012	Rick Hansen Foundation Event	1,600.00
July 9, 2012	Surrey Mayor's Charity Event	364.00
September 7, 2012	Dinner - SFU Diwali Event	60.00
January 25, 2013	SFU Pipe Band Robbie Burns Dinner	110.00
February 19, 2013	Push Festival Event	100.00
March 1, 2013	Milton Wong Portrait Event	48.28
Total Community Engagement Event Expenses 2012/13		<u><u>2,282.28</u></u>

Community Engagement Event expenses are costs related to attending fundraising and community events by the President