



John Meldrum, Q.C.
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Our File: 1968-260

July 9, 2010

Colin Craig
#212 – 428 Portage Avenue
Winnipeg, Manitoba
R3C 0E2

Dear Sir:

Re: Freedom of Information Request ST10/01G

I am in receipt of the above noted Freedom of Information request for access to the following records:

“Please provide documentation of expenditures on promotional items in 2008-09 and 2009-10. Include items such as t-shirts, hand bags, stress balls, key chains, mugs and other give-away items that are used for promotion (do not include brochures, flyers or printed signage). Further, please include a breakdown of costs associated with sponsorship of events (list events – golf tournaments, hockey tournaments, etc.), teams or groups (eg. Sponsorship of boat racing team, etc.)”

The nature of your request covers a large amount of information for a commercial entity such as SaskTel. Only the sponsorship items are managed by the corporation on a completely centralized basis, such that the information for that portion of your access request is available. In fact, the sponsorship material is enclosed with this letter and has been completed using the 2 free hours of search time to which you are entitled.

With respect to the request for promotional items, a detailed search of accounting files will need to be undertaken to comply with your request. We estimate that there are approximately 625 invoices that will need to be found and reviewed, covering the two year period. The following is SaskTel's fee quote for completing your request:

	Type of Fee	Calculation of Fees	Total Amount of Fees
1	Time required to search for records	6,250 minutes	\$ 3,120
2	Photocopies of regular records	625 x \$0.25/page	\$ 156
Total amount of fees required to process access request			\$ 3,276

The above fees have been calculated pursuant to section 6 of *The Freedom of Information and Protection of Privacy Regulations*.

Also enclosed is a completed Estimate of Costs form, which summarizes the above estimate of costs. If you wish to proceed with the balance of your request, our office will require a deposit of \$1,638. To proceed, please sign the attached estimate of costs form and return the pink copy of the form along with your cheque, made payable to SaskTel and forwarded directly to the writer.

In terms of a global number for promotional expenditures, without pulling invoices, we cannot determine a number with certainty. Based on work done for a similar FOIP request last year, we continue to estimate the SaskTel expenditures on promotional items to be between \$500K-\$650K per year.

If you wish to request a review of this decision, you may do so within one year of this notice. To request a review, please complete a "Request for Review" form, which is available at the same location where you applied for access.

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Your request should be sent to the Information and Privacy
Commissioner at:

Mr. Robert Gary Dickson, Q.C.
Information and Privacy Commissioner
Suite 100 – 1230 Blackfoot Drive
Regina, Saskatchewan
S4S 7G4

Yours truly,



J.C. (John) Meldrum, Q.C.
Vice President Corporate Counsel and
Regulatory Affairs

Enclosures



In accordance with the Regulations, under The Freedom of Information and Protection of Privacy Act, you are being advised by this estimate that there is a search and preparation fee for responding to your application for access to records.

Search and Preparation Fee

ST10/OIG

Your Application No.

It is estimated that to respond to your application for access to records received by the government on June 10 2010 payment is required for search and preparation time in excess of 2 hours and at actual cost for use of computer-related time as prescribed in the Regulations.

The costs are as follows:

Photocopying (For rates see attached list)	\$	156.00
Excess time at the rate of \$15.00 per half hour		
No. of hours 6,250 mins.	\$	3,120.00
Computer-related time		
For electronic processing at _____ per hour No. of Hours _____	\$	_____
Total Estimated Cost	\$	<u>3,276.00</u>
Deposit Required	\$	<u>1,638.00</u>

To indicate your willingness to proceed (or not) on the above basis, please sign and return the top copy with a cheque or money order for one-half of the estimated cost, to the address provided below. Payment should be made payable to

SASKATCHEWAN TELECOMMUNICATIONS

We shall notify you when the records are ready.

Signed on behalf of SASKATCHEWAN TELECOMMUNICATIONS (Government Institution)

Address Executive Office SaskTel, 1010 F.W. ... Saskatoon, Saskatchewan S4N 1A1	Access Officer	JOHN MELDRUM
	Telephone	(306) 777-2223
	Date	JULY 9, 2010

I would (would not) like you to proceed with search and preparation. I have (have not) enclosed payment for \$ _____

Signature [Signature] Date July 9/10