



Planning, Property and Development Department • Service de l'urbanisme, des biens et de l'aménagement

Office of the Director • Bureau du directeur

Fax / Téléc. : (204) 947-2284

December 20, 2013

Mr. Colin Craig
1881 Portage Avenue
P.O. Box 42123
Winnipeg, MB
R3J 3X7

**Your Request for Access to Information under Part 2 of
The Freedom of Information and Protection of Privacy Act
Our File No: 13 11 797**

This letter is further to your Application for Access under the *Freedom of Information and Protection of Privacy Act (FIPPA)*, in which you requested the following:

"Please provide copies of all receipts or invoices paid by the city of Winnipeg related to construction, renovation or alterations of the new police headquarters in downtown Winnipeg. Please include any consulting costs for that project as well."

We have determined that fees are payable for processing your request, as permitted under section 82 of The Freedom of Information and Protection of Privacy Act and sections 4 to 8 of the Access and Privacy Regulation.

An Estimate of Costs Form is attached. Please indicate your desire to proceed with your request by signing the attached Form and returning it to us, with a cheque or money order for the total amount of the fees, payable to The City of Winnipeg, within 30 days of receipt of this letter.

You have up to 30 days from the date this Estimate of Costs is given to indicate if the estimate is accepted or to modify your request for access in order to change the amount of the fees payable. If you do not respond within this time, subsection 82(3) of the Act permits us to assume that you have decided to abandon your request.

Please note that subsection 82(5) of the Act and section 9 of the Access and Privacy Regulation gives our Department discretion to waive payment of all or part of the required fees in some limited situations. Subsection 9(1) of the Access and Privacy Regulation states:

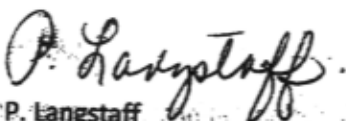
**Freedom of Information and Protection of Privacy Act
Access and Privacy Regulation**

- 9(1) *At the applicant's request, the head of a public body may waive all or part of the fees payable under this regulation if the head is satisfied that:*
- (a) *payment would impose an unreasonable financial hardship on the applicant;*
 - (b) *the request for access relates to the applicant's own personal information and waiving the fees would be reasonable and fair in the circumstances; or*
 - (c) *the record relates to a matter of public interest concerning public health or safety or the environment.*

If you wish the Department to consider waiving all or part of the fees payable, please contact the Department, setting out detailed reasons, based on clause 9(1)(a), (b) or (c) of the Regulation, as to why we should consider a waiver of fees.

Under Part 5 of The Freedom of Information and Protection of Privacy Act, you have the right to file a complaint with the Provincial Ombudsman within sixty days of the date of this letter. A complaint form is enclosed.

Sincerely,



P. Langstaff
FIPPA Coordinator
Office of the Director
Planning, Property and Development Department

- cc: **Mr. R. Kachur, City Clerk**
Ms. J. Baltessen, City Records Manager
Mr. H. Dick, Legal Services



THE CITY OF WINNIPEG
THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

ESTIMATE OF COSTS

In accordance with subsection 82(2), you are being advised by this estimate that there is a fee payable for responding to your application for access to records. The estimate is as follows, based on charges authorized under sections 4 and 6 of the *Access and Privacy Regulation*:

APPLICATION NUMBER: #13 11 797

Search and Preparation Fee:

Time in excess of two hours: 103 hours
Estimated cost (at \$15.00 each half hour): **\$ 3090.00**

Computer Programming and Data Processing Fee:

Internal work
Time estimate: _____ minutes
Estimated cost (at \$10.00 each 15 minutes): \$ _____

External work
Estimate cost (at actual cost): \$ _____

Total of estimated costs : \$ 3090.00

Please note: There is generally an additional charge for obtaining copies.

A refund will be made if access to every record requested is refused, or if the actual cost is less than this estimate.

Signed: _____
P. Laxstaff
(Access and Privacy Officer or Coordinator)

Name of Public Body: _____ City of Winnipeg Planning, Property and Development Department

Address: _____ 3rd Floor, 65 Garry St. Winnipeg, Manitoba, R3C 4K4

Date: _____ December 20, 2013

Please indicate your willingness to proceed by signing below and returning a copy of this form with a cheque payable to _____

Applicants have up to 30 days from the date the estimate is given to indicate if it is accepted or to modify the request in order to change the amount of the fees. After this period, the application would be considered to be abandoned. We shall notify you when the records are ready.

Applicants's Signature: _____ Date: _____



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