

CMB Input - A-2023-01966

Total amount for ECCC-EPB-CMB spending related to GCPC is: **\$811,598.08\*** from fiscal year 2021-22 to 2023-24.

This includes the following expenses per fiscal year:

**Fiscal Year 2021-22**

- \$81,024.99 (Salary)
- \$7,284.03 (O&M)

**Fiscal Year 2022-23**

- \$137,527.53 (Salary)
- \$31,824.06 (O&M)

**Fiscal Year 2023-24**

- \$322,704.75 (Salary)
- \$131,232.72 (O&M)
- \$100,000 (G&C/MOU with GAC)

ECCC also put in place a Contribution Agreement to establish an Independent Secretariat to support the GCPC, the total amount is **\$974,900** over a 3-year agreement from 2023-24 to 2025-2026.

*\*The total amount doesn't include the 3-year contribution agreement since expenses haven't occurred yet.*

Note that IAB and ACCO to provide amounts, in order for ATIPD to have ECCC total.

**ATIP 2023 -01966**

**Total spending by ECCC to Canada's Global Carbon Pricing Challenge (ACCO expenses)**

<u>Date</u>	<u>Event/Activity</u>	<u>Description</u>	<u>Total Cost</u>
February 6-8, 2023	Berlin and Brussels Carbon Pricing Outreach	Travel costs associated with ACC's outreach with European government officials and international organizations in Berlin and Brussels to advance the Global Carbon Pricing Challenge.	\$ 3,232.53
June 12-14, 2023	GCPC Engagement with Perm Reps	Travel costs associated with ACC and officials engagement with Permanent Representatives to the United Nations in New York to discuss planned high-level event on the Global Carbon Pricing Challenge in September to garner support and participation.	\$ 3,607.89
September 19-21, 2023	UNGA Climate Week - GCPC High Level Event	Travel costs associated with the office of the Ambassador for Climate Change co-organizing of a Global Carbon Pricing Challenge leader-level event at the United Nations.	\$ 2,651.76
<b>TOTALS</b>			<b>\$ 9,492.18</b>



CCM Docket Number	IAB-20230525-1
Departmental Event Number	
Internal Order Code	
Title	Global Carbon Pricing Challenge - Meetings with UN Representatives
Category	Business Meeting
Learn Code	--Not Applicable--
Is This Event a Consultation?	No
Amendment	No
One-Off	No
Lead Branch	International Affairs
Branch	International Affairs
Directorate	Bilateral Affairs and Trade
Cost Centre	253400 - Trade and Clean techno
Are multiple branches involved?	Environmental Protection; International Affairs
Event Date (Start)	6/12/2023
Event Date (Finish)	6/14/2023
Confirmed or Tentative Date	Confirmed
Fiscal Year	2023-24
City	New York City
Province or State	New York
Country	United States
Event Lead Contact	<input type="checkbox"/> Stein,Dahlia (ECCC)
Final Level Approval Required	Branch Head Approval Required
CURRENT APPROVAL STATUS	Branch Head Approved
Approval Date	6/7/2023
Recurring Event	No
Purpose of Event	Meet with country representatives to the United Nations to advance partner recruitment to the Global Carbon Pricing Challenge and prepare for leader-level event planned for September on the margins of the UN Climate Ambition Summit
Rationale	Face to Face Required - Due to Nature of Activities
ECCC Employees in NCR	2
ECCC Employees in Regions	0
Other Employees in Regions	1

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Events Plan 2023-2024 - Global Carbon Pricing Challenge - Meetings...

Other Fed Gov Employees and Officials	1
Other Participants	8
Total Estimated Number of Participants	11
ECCC Participants to be Determined/Confirmed	No
ECCC Participant Names	<input type="checkbox"/> Stewart,Catherine (ECCC) <input type="checkbox"/> Stein,Dahlia (ECCC)
Other Participant Names	Various Permanent Representatives to the UN from target countries, TBC
Roles and Deliverables of Participants	Dahlia Stein – will provide support for bilateral meetings and advocacy outreach to encourage countries to join the GCPC Catherine Stewart – will lead the delegation to hold high level meetings with Permanent Representatives to the UN on carbon pricing and to explore potential for Canada to host a Carbon Pricing event in the fall
Measures taken for reducing and diverting plastic waste	Yes
Estimated Accommodation Cost	\$1,642.00
Estimated Transportation Cost	\$1,202.00
Estimated Cost for Meals and Incidentals	\$346.60
Explanation of ECCC Travel Related Costs	IAB is covering the cost of one participant. Transportation: \$851.91 (Flight) + \$350 (cabs) = \$1201.91; Flight: \$851.91 x 1 participant = \$851.91 Taxi: home to airport: \$50; airport to hotel: \$50; cabs to the conference: \$150; hotel to the airport: \$50; airport to home: \$50; Total: \$350.  Hotel: \$599USD for 2 nights x 1.37 exchange rate x 1 participant = \$1641.26 CAD. The rationale for choosing this hotel: Same hotel as ACC.  Meals and incidentals: June 12 lunch, dinner incidentals \$99.80; June 13 all meals + incidentals \$123.40; June 14 all meals + incidentals \$123.40; Total: \$346.60
Estimated Conference Fees	\$0.00
Estimated Cost for Other Professional Services	\$0.00
Estimated Participation Fees	\$0.00
Estimated Cost for Other Relevant Costs	\$0.00
Explanation of Other Related Costs	
Breakfast Cost Per Unit	\$0.00
Number of Breakfasts Per Participant	
Number of Participants (Breakfast)	
Breakfast Total Cost	\$0.00
Lunch Cost Per Unit	\$0.00

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Events Plan 2023-2024 - Global Carbon Pricing Challenge - Meetings...

Number of Lunches Per Participant	
Number of Participants (Lunch)	
Lunch Total Cost	\$0.00
Dinner Cost Per Unit	\$0.00
Number of Dinners Per Participant	
Number of Participants (Dinner)	
Dinner Total Cost	\$0.00
Meal (Other) Type	--Not Applicable--
Meal (Other) Cost Per Unit	\$0.00
Number of Meals (Other) Per Participant	
Number of Participants (Meal (Other))	
Meal (Other) Total Cost	\$0.00
Refreshment 1 Cost Per Unit	\$0.00
Number of Refreshment 1 Per Participant	
Number of Participants (Refreshment 1)	
Refreshment 1 Total Cost	\$0.00
Refreshment 2 Cost Per Unit	\$0.00
Number of Refreshment 2 Per Participant	
Number of Participants (Refreshment 2)	
Refreshment 2 Total Cost	\$0.00
Reception Cost Per Unit	\$0.00
Number of Receptions Per Participant	
Reception Total Cost	\$0.00
Number of Participants (Reception)	
Tax and Tips	1.32250
Will alcoholic beverages be served?	No
Estimated Hospitality Cost	\$0.00
Explanation of Hospitality Costs	
Total Estimated ECCC Cost	\$3,191

Additional Comments

Branch Event Number

Funding

Version: 17.0

Created at 5/23/2023 3:47 PM by  Kulczycki,Sophie (elle, la | she, her) (ECCC)

Last modified at 6/7/2023 1:51 PM by  Lefebvre,Annie (ECCC)

Close



# Expense Report Statement

## Expense Report Name: GCPC - NYC-1

**Traveller Name:** Sharon Stein  
**TIN:**  
**Prepared By:** Sophie Kulczycki  
**Policy Module:** M4 - International - Overnight Stay  
**Trip Purpose:** Operational Activities - Meetings  
**Other Trip Purpose:**  
**Travel Request Name:** GCPC - NYC  
**Travel Start Date:** 10/06/2023  
**Travel End Date:** 14/06/2023  
**ER Approval Status:** Approved  
**Primary Destination (City - Country) :** New York - United States of America  
**Secondary Destination (City - Country) :**  
  
**Online TAN:** ALX712680  
**Fiscal Year:** 2023-2024  
**Travel Outside Default Division:** N  
**Vendor Code:**  
**Event:**  
**Comments:**

## Expense Report Summary

### Expense Summary

<b>Total allocated expenses :</b>	<b>2,654.43</b>
(Minus) Total non-reimbursable expenses :	975.03
<b>Total reimbursable expenses :</b>	<b>1,679.40</b>
<b>Total due traveller :</b>	<b>1,679.40</b>

### Non-Reimbursable Expenses

Expense Type	Date	Foreign Amount	Tax Amount	Amount
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Expense Type	Date		Foreign Amount	Tax Amount	Amount
25) Transaction/Service Charges Gbt062 Alx712680 4.02 Gbt058 Alx712680 4.01	08/06/2023	50907 - 253400 - 0070 - PBJ2 - 2001 - -			53.11 <hr/> 53.11
25) Transaction/Service Charges Gbt062 Alx712680 4.02 Gbt058 Alx712680 4.01	08/06/2023	50907 - 253400 - 0070 - PBJ2 - 2001 - -			70.06 <hr/> 70.06
Commercial Air (estimate direct from OBT) Porter Ai 4519354409533 United169301693544095359	07/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - -			355.96 <hr/> 355.96
cost of flight					
Commercial Air (estimate direct from OBT) Porter Ai 4519354409533 United169301693544095359	07/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - -			495.90 <hr/> 495.90
Cost of flight					
Total non-reimbursable expenses (CAD)					975.03

### Reimbursable Expenses

Expense Type	Date		Foreign Amount	Tax Amount	Amount
11) Taxi Ottawa taxi	14/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - - 10600 - 0070 - 0000 - - 8050 - -		ON*HST 3.84	32.04 <hr/> 35.88
					000009

Expense Type	Date		Foreign Amount	Tax Amount	Amount
11) Taxi	10/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - - 10600 - 0070 - 0000 - - 8050 - -		ON*HST 5.35	44.62 <u>49.97</u>
Ottawa Uber					
11) Taxi	14/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - -	203.26 (USD)		270.27 <u>270.27</u>
New York Uber/Taxi					
2) Allowance: Meals, Incidentals & Private Accommodation	10/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - -	270.80 (USD)		361.25 <u>361.25</u>
	10/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - -	51.90 (USD)		69.23 <u>69.23</u>
Commercial Accommodation (estimate direct from OBT)	12/06/2023	51304 - 253400 - 0070 - PBJ2 - 2001 - -	667.96 (USD)		892.80 <u>892.80</u>
Lexington Collection					
Hotel in New York City					
Total reimbursable expenses (CAD)					1,679.40

### Tax Coding Summary

HST	Total Amount
10600 - 0070 - 0000 - - 8050 - -	9.19

### Financial Coding Summary

Financial Coding	Total Excl. Tax	Total Incl. Tax
51304 - 253400 - 0070 - PBJ2 - 2001 - -	2,522.07	2,531.26
50907 - 253400 - 0070 - PBJ2 - 2001 - -	123.17	123.17

### Approval History

Date And Time	Approver	Approval Status	Comment
01/09/2023 18:10:04	Melody Guo	Approved	<p>For USA and international new year claims the ADM has to sign the travel request. Travel request signed by the director/DG is no longer acceptable. Please have the ADM sign/date the S32 on a copy of your travel request. We can also accept an email approval from the ADM. The email should include the traveler's name, TAN, trip purpose, travel location, and total per-approved travel cost. Please provide flight itinerary for the trip where it shows the seat class, TAN#, traveler's name, departure and arrival time as well as the costs. This is a USA trip, therefore, GL account should be JV'd from 51304 to 51302. Once the claim is approved, please complete the JV. Please provide departure and arrival time for me to assess the meal &amp; incidental expense allowances. Traveler emails saved in GCDoc MG2023/09/01</p>
31/08/2023 15:38:39	FRANCK PORTALUPI	Approved	
31/08/2023 15:12:20		Transaction Modified	

Date And Time	Approver	Approval Status	Comment
15/08/2023 14:28:11	Melody Guo	Information Required	<p>For USA and international new year claims the ADM has to sign the travel request. Travel request signed by the director/DG is no longer acceptable. Please have the ADM sign/date the S32 on a copy of your travel request. We can also accept an email approval from the ADM. The email should include the traveler's name, TAN, trip purpose, travel location, and total per-approved travel cost. Please provide flight itinerary for the trip where it shows the seat class, TAN#, traveler's name, departure and arrival time as well as the costs. This is a USA trip, therefore, GL account should be JV'd from 51304 to 51302. Once the claim is approved, please complete the JV. Please provide departure and arrival time for me to assess the meal &amp; incidental expense allowances. Traveler emails saved in GCDoc MG2023/08/15</p>

Date And Time	Approver	Approval Status	Comment
08/08/2023 15:35:31	Melody Guo	Information Required	<p>For USA and international new year claims the ADM has to sign the travel request. Travel request signed by the director/DG is no longer acceptable. Please have the ADM sign/date the S32 on a copy of your travel request. We can also accept an email approval from the ADM. The email should include the traveler's name, TAN, trip purpose, travel location, and total per-approved travel cost. Please provide flight itinerary for the trip where it shows the seat class, TAN#, traveler's name, departure and arrival time as well as the costs. This is a USA trip, therefore, GL account should be JV'd from 51304 to 51302. Once the claim is approved, please complete the JV. Please provide departure and arrival time for me to assess the meal &amp; incidental expense allowances.</p>
08/08/2023 08:20:28	FRANCK PORTALUPI	Approved	

## Signatures

I certify that the amounts included in this Expense Report were incurred on authorized government business travel.

**Traveller Name**                      *Sharon Stein*

**Submit Date**                        *02/08/2023 15:16:34 UTC*

Signature

Submitted on behalf of the Traveller.

**Delegate Name**            *Sheena Siepmann*

**Submit Date**              *02/08/2023 15:16:34 UTC*

Signature

Certified pursuant to section 34 of the Financial Administration Act.

**Approver Name**            *FRANCK PORTALUPI*

**Approval Date**            *08/08/2023 12:20:28 UTC*

Signature

**Processor Name**            *Melody Guo*

**Processed Date**            *01/09/2023 22:10:04 UTC*

Signature