

Targeted Engagement Grants Application

s.24(1)

Please consult the Targeted Engagement Grants [Application Guide](#) before filling out this form.

Enter the required information directly into this form. Due to high number of applications, we will only review the responses that are complete and within the parameters outlined in this form, **including word limit, where applicable.**

Questions and completed applications should be sent to: MINDS@forces.gc.ca.

1. General Information

A. Project Title		
A feminist spotlight on space insecurity: Human implications of 'below threshold' conflict		
B. Applicant Requesting Grant		
Name(s) of Project Lead		
Organization (if applicable)		Business Number or GST Number
Project Ploughshares (an operating division of The Canadian Council of Churches)		
Email addresses		
@ploughshares.ca; @ploughshares.ca		
Mailing address		
140 Westmount Road North, Waterloo, Ontario N2L 3G6		
Website (if applicable)		
www.ploughshares.ca		
Are you employed by the Government of Canada? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Yes, you are not eligible to receive funding from this program, with the exception of CAF Class A Reservists.		
Are you currently a member of a MINDS Collaborative Network ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please indicate your Network affiliation		
Research Network on Women, Peace and Security; North American and Arctic Defence Security Network (NAADSN); CDSN		
C. Amount Requested (\$50,000 CAD maximum)	D. Project Location (if virtual, please specify)	
\$32,250.00	Location	Date (yyyy-mm-dd)
	Virtual	2023-06-01
E. Project Overview		
Provide a summary of your project, including any relevant milestones. Agendas, conference or events programs and schedules may be provided as annexes to this application (maximum 1750 characters).		
Responding to the challenge of anticipating how the future of conflict dynamics and defence practices will be gendered, this project investigates current and future sources of insecurity in outer space through a feminist lens that draws attention to the hidden violence and different and disproportionate human implications based on gender, race, and socio-economic status of below-threshold activities in this emerging domain of conflict. Insights gained during this process will provide the basis for recommendations on possible responses, both domestic and international; included will be tools for defence diplomacy that can be used in the development of norms of responsible behaviour and other multilateral tools that are intended to maintain outer space as a domain that is safe and secure for all.		
Project milestones include:		
1. A discussion paper outlining current and future threats in outer space and possible GBA+ implications (early June);		
2. Two virtual, interactive roundtables with space security and feminist/gender security experts: one focused on Canada and another on international participation including from the global south (mid-to-late June);		
3. Briefings/training with DND/CAF/GAC (end of June/early July);		
4. A visual resource guide to aid capacity building in this area (August);		
5. A final paper summarizing research and workshop outcomes, to aid additional research by others (October/November).		
F. Other Funding from the Department of National Defence and the Canadian Armed Forces (DND/CAF)		
Do you or does your organization already receive funding from DND/CAF? Did you or your organization receive such funding in the past?		
If Yes, please indicate when, from what Defence organization or mechanism, for which project, and the amount(s) received.		
Emerging Technologies and the Next Great Power Competition (MINDS TEG 2022): \$48,000; Beyond norms: military restraints for enhanced security in outer space (MINDS TEG 2021): \$45,675; Norms and Military AI (MINDS TEG 2020) \$24,200; Mapping the Normative Landscape in Outer Space (MINDS TEG 2019) \$38,000		
G. How did you find out about MINDS?		
Please indicate how you found out about this funding opportunity (website, colleagues, word of mouth, etc.)		
Website/email from DND		

2. Project Evaluation

A. Relevance (60% of total score)

Demonstrate the relevance of your project to Canadian security and defence:

Part 1

Please indicate which MINDS Policy Challenge(s) your project addresses (*must include at least one Challenge*). The Challenges can be found on the [MINDS website](#).

1. **The global security environment: anticipating future challenges;**
2. **Domains and technology: space, cyber, and information domains;**
3. **The global security environment: capacity building and defence diplomacy**

Part 2

In the box below, please explain how your project (*maximum 5050 characters*):

- Aligns with and aims to address the MINDS Policy Challenge(s) indicated in Part 1, above;
- Responds to the need for relevant and timely advice and fosters greater collaboration between DND/CAF and defence and security experts, this includes how your project will engage/convey its results to DND/CAF;
- Fosters the next generation of experts and scholars; and
- Contributes to Canadians understanding of defence and security issues (*e.g. through reports, publications or other means*).

Anticipating how the future of conflict will be gendered requires an appreciation of how conflict itself is changing, along with new technology and emerging domains of military competition. One key change is increasing aggression below the threshold of armed conflict – sometimes called the ‘grey zone’ – in remote domains such as outer space. An understanding of the gendered dynamics of such conflict is challenging because neither the presence of conflict nor the human connections are immediately apparent. This difficulty is compounded by the very concepts—such as ‘grey zone’—that have been criticized as ambiguous and lacking critical engagement. A feminist analysis can help by foregrounding Canada’s commitment to GBA+ principles to make known the hidden violence and unequal human dimensions of emerging military competition and aggression in emerging, remote, domains of military competition.

One relevant domain for such an examination is the space domain. Despite its remoteness from Earth, activities and capabilities linked to outer space remain deeply human, enabling not only military but civilian life around the world. Previous research has established the need to apply a gendered and humanitarian lens to security in outer space, which has not been used before. The gap will be addressed in this project, which will combine academic research, comparative insights from other domains of technology such as cyber, and roundtables that bring space security experts together with domestic and international experts on feminist and gendered approaches to security, drawing particularly on those from the global south.

Focused research on incorporating GBA+ principles into the pursuit of space security will help to make Canada’s defence diplomacy – as well as diplomatic capacity-building – more impactful. Canada plays a leading role in discussions at the United Nations related to the development of norms of responsible behaviour in outer space aimed at preventing harmful activities that fall below the threshold of armed conflict. While support for a gendered perspective has been expressed by several likeminded states, developing such a perspective is not well or widely understood. And, by revealing the hidden harms and human implications of insecurities in outer space, Canada can make the pursuit of norms of responsible behaviour more relevant to states that prioritize the banning of weapons and prevention of formal armed conflict, particularly in the global south where states are less engaged in space security governance. To encourage engagement, research findings and roundtable outcomes will be used to produce accessible resource documents that are aimed at capacity building.

The current work at the UN OEWG on Reducing Space Threats makes this project not only relevant but timely. Research, consultations, and analysis for this project are scheduled to take place prior to the final OEWG meeting in August 2023, in time to inform Canada’s written and oral contributions to that meeting as well as capacity- and awareness-building of other states parties to the discussion. Additionally, stakeholders from DND, CAF, and GAC will be invited to participate in the roundtables with experts. A separate briefing and Q&A session for government officials will be held afterward. The lead researcher has established relationships with key government stakeholders through previous research on norms of responsible behaviour for outer space and direct participation at the OEWG meetings.

The project will help to foster the next generation of scholars by working through existing multi-generational networks, such as the MINDS-funded Women, Peace, and Security Network and networks dedicated to emerging scholars and practitioners such as the gender and security working group of the Space Generation Advisory Council (SGAC). Mentorship and employment opportunities with a leading civil society organization in Canada will be offered to students, who will be invited to co-author research outcomes. And, by adopting a gendered and human-oriented approach to space security, the research itself will provide a new and more accessible perspective for emerging scholars and practitioners to engage this rapidly growing field.

A greater public understanding of space security is urgently needed and notoriously difficult to achieve, given the domain’s physical remoteness from the daily life of Canadians; a human-oriented perspective can help create this understanding. To reach a broader public audience, knowledge will be disseminated through public-facing channels with grassroots audiences that are controlled by Project Ploughshares, the Centre for International Governance Innovation (CIGI), and the Centre for Peace Advancement (CPA)—all organizations at which the lead investigator holds fellowships. Other public, online discussions will take place through forums such as Space Café Canada and research dissemination through networks such as the Women, Peace, and Security network, NAADSN, and CDSN.

Part 3

In the box below, provide a list of project participants and/or speakers, even if this list is preliminary.

B. Diversity (20% of total score)

Describe how your project considers, fosters, and leverages diversity and Gender-Based Analysis Plus (GBA+) (maximum 3425 characters):

- Explain how your project includes diverse perspectives (*beyond just multi-disciplinarity*) into its design and delivery (*research topic, team composition, engagement strategy, etc.*);
- Describe what methods you will use to reduce unintended bias; and
- Explain how your project aligns with the federal objectives related to GBA+¹.

For more information and support to complete this section, please consult Annex A in the [Targeted Engagement Grant Application Guide](#).

The core objective of the project is to draw on feminist/gendered analysis to apply a GBA+ understanding to Canadian and international space security policy and capacity by bringing to light the diverse and unequal experiences of violence and insecurity that lurk behind concepts such as ‘grey zone’ conflict as well as the remote nature and hardware focus of outer space security. Feminist and gendered understandings are currently sorely lacking. Beyond explorations of the hurdles and hardships facing women astronauts and attention to the gendered language of outer space exploration (i.e., ‘manned’ spaceflight), there is remarkably little work on gender and space security. And, while there is a considerable body of literature and practical guidance related to gender and civilian protection in armed conflict, and significant work on traditional military practices in ‘grey zone’ and ‘hybrid’ conflict, such as deterrence, there is little academic or practical understanding of how such conflict and capabilities are gendered. A feminist/gendered perspective responds to these silences.

Diverse perspectives are key to reducing unintended bias. The space security research community is still small and relatively insular; it can find discussions of gender challenging. The workshops that will bring together space experts with feminist/gendered scholars and practitioners will contribute a feminist/gendered perspective to the field and challenge existing biases. Primary responsibility for research will rest with the lead investigator – an expert in space security – who will work with an emerging scholar with expertise in feminist/gendered security studies.

Because there is no single approach to feminist or gendered security perspectives, the consultative focus of the roundtables is intended to nurture mutual learning from diverse applications and experiences. And, because insecurity in outer space is experienced differently due not only to gender but also other measures of inequality, voices and perspectives from the global south will be incorporated into the discussion. A team of student rapporteurs will be hired to take detailed notes of the discussion and will collectively debrief following each roundtable to share and discuss interpretations.

The roundtable consultations will also incorporate diverse modes of participating, including breakout discussions, anonymous online polls, and written feedback. To make participation by individuals from different locations and life stages feasible, the consultations will take place virtually; contributors will be compensated for their time and insights, and their expertise will be acknowledged in the final materials. Three experts will be invited to review the final materials prior to publication and will be compensated for such efforts.

1. The GoC and the Defence Team are committed to using Gender-Based Analysis Plus (GBA+) to advance gender equality in Canada. GBA+ is an analytical tool used to assess how people of all genders and diverse identities may experience or be impacted by policies, programs and initiatives (*including but not limited to research projects, conferences or events*). GBA+ requires that deliberate efforts be made to mitigate against unintended bias by incorporating diverse viewpoints representing intersecting identity factors (such as age, gender, ethnicity, race, disability, religion, geographic region, language, etc.). We strongly suggest that you consult WAGE's (*formerly known as SWC*) website (<http://www.swc-cfc.gc.ca/gba-acis/index-en.html>) and complete the free GBA+ online training (<https://cfc-swcc.gc.ca/gba-acis/course-cours-en.html>) in order to incorporate this approach into your project application.

C. Innovation and Leveraging Technology (20% of total score)

Describe how your project shows innovation or creativity and leverages technology:

Part 1

- Describe how your project shows innovation or creativity - either in the topic studied, in the unique value it will add in its field, in the way it plans to achieve its objectives or deliver or disseminate results, in developing interactions with the expert community or government entities or by any other means. (*maximum 1750 characters*).

Adopting a feminist/gendered analysis of the future of armed conflict, particularly malicious activities below the threshold of armed conflict, will produce unique insights into space security, insecurity, and the development of norms. The spaces and tactics of such violence – between peace and war, harmful but not ‘armed’ – are familiar territory to feminists and the experiences of insecurity lived by racialized and gendered communities. Even if women and other genders are not, for the most part, present in outer space, insights from feminist/gendered analysis and strategies adopted to bring to light and mitigate such harms will suggest innovative ways to inform both domestic and international policy responses.

Ensuring that expert contributors to the project are compensated and acknowledged for their efforts is also an innovative approach to the design of workshops and consultations and can make participation by experts from different geographic locations and job status more feasible.

To extend the reach of the project's impact and it's contribution to defence diplomacy, results will be made available to the diplomatic community at the next Open-Ended Working Group on Reducing Space Threats with the possibility of working with UNIDIR to discuss the findings during a side event (TBC).

Part 2

- Clearly explain how your project plans to leverage technology to achieve results and/or share your findings with the defence and security community and the Canadian public (*data analytics, podcasts, website, social media, video, etc.*) (*maximum 1750 characters*).

Analysis of research documents will be facilitated by the use of new research tools that help in the collection of themes, ideas, and concepts, as well as the linkages among them.

Roundtable consultations will be held virtually using Zoom to make them more accessible to a diverse group of experts. To aid participation, interaction, as well as the collection of data analytics, real-time polling software will be used during the workshops.

Design tools will be used to aid the development of visually engaging capacity building tools.

Findings will be shared with the public through a live and interactive webcast.

3. Financial Information

Part 1: Budget

- Explain precisely how the funding requested from MINDS will be used, indicating which expenditures will be covered, and providing a detailed explanation in the "Comments" column of how these expenditures were calculated (e.g. numbers of attendees and rates on which accommodation, travel and hospitality costs are based). **Below is an example template.**
- **You may use a separate Word or Excel document and include it with your application submission.**
- DND/CAF reserves the right to request receipts and/or other documentation to assess how funds are used.
- **Please see the [Application Guide](#) and the text box below for information on eligible expenditures.** Failure to provide a detailed budget consistent with the Treasury Board of Canada guidelines (see note below) may result in rejection of your application.

Cost area	Cost	Source of funding	Comments
Travel			
X Flights	\$X,XXX.XX	MINDS	Speakers only
Event			
Catering for X persons	\$XXX.XX	Other (specify)	
Communication			
Printing X pamphlets	\$XXX.XX	MINDS	Publicity
Others			
1 Research assistant	\$XXX.XX	MINDS	X hours @ \$XX.XX per hour
Total	\$XXXXX.XX		

Part 2: Additional Funding and Delivery

a) Explain your ability to successfully deliver this project **on time** and **within budget** (maximum 1750 characters).

The project builds on two areas of work on which Project Ploughshares is engaged: 1) analysis of diplomatic discussions related to potential threats and proposed norms at the UN Open-Ended Working Group on Reducing Space Threats; and 2) feminist understandings of peace and security. This existing work will provide momentum for research of this project.

Substantial time for 1-2 Research Assistants has been integrated into the proposed budget, which will help to engage and mentor emerging scholars and also provide additional research capacity at Project Ploughshares and help with organizing the virtual workshops in a timely manner.

Drawing on expertise and resources provided by MINDS-funded networks as well as Ploughshares' network of global civil society and diplomatic contacts will also facilitate timely organization of the workshops.

Project Ploughshares brings to the project extensive project management experience as well as financial oversight capabilities.

b) Has your organization applied for or received **funding from Government of Canada sources or any other sources** for this project? If so, please indicate the **other sources** and **potential sources** of funding and the **status of your application(s)**. (maximum 1050 characters).

Internal funding from Project Ploughshares is being used to provide some components of the research and knowledge mobilization activities.

Additional potential in-kind contributions from other organizations engaged in this field would facilitate additional workshop participation as well as knowledge mobilization; these potential sources include the Centre for International Governance Innovation (CIGI), Secure World Foundation, UNIDIR, SIPRI, and the MINDS networks in which we are members.

c) If only **partial funding** is granted by MINDS, what effect would this have on the project (maximum 1050 characters)?

Partial funding would mean that only the research component - and not the roundtable consultations - would be held. This would impact the ability to engage DND/CAF and other governments and also limit the ability to generate insights from other areas where feminist analysis and gender considerations have had a considerable impact on security such as cyberspace.

READ THIS CAREFULLY

Eligible expenditures include: research costs (*subscriptions, travel and accommodation, etc.*); conference/seminar costs (*room rental, audiovisual rental, interpretation, materials, travel and accommodation*); non-administrative salary costs (*research assistants*); publications (*provided proper credit is given*); translation costs; administrative/support salary costs, including benefits; advertising/promotional material for funded activities; and, licensing and other fees.

MINDS accords higher importance to costs that directly support the generation of ideas. As a publicly funded program, applicants are encouraged to carefully assess the amount and relative ratio of funding allocated to hospitality. MINDS will only fund hospitality costs - including per diems, hotel expenses and meals – up to the maximum allowed under the Government of Canada guidelines provided by the National Joint Council at the following address: <https://www.njc-cnm.gc.ca/directive/d10/en>.

Funding cannot be used to offset expenses related to insurance, interest charges, professional services (*including audits*), utilities, amortization, rent, office overhead (*including university/institutional and stationery costs*), institutional overhead, capital assets, honoraria, prizes/rewards/accolades, to purchase alcohol, or for purposes other than those stated in the proposal.

4. Important Information and Signature

1. Please read the [Application Guide](#) and all information below, including and the **Privacy Notice Statement** before signing your application form. Electronic signatures are acceptable.
2. You will receive an **acknowledgement email** from MINDS upon receipt of your funding request. Application results will also be communicated via email.
3. **If successful**, you will be advised via email of the next steps required to obtain your funding. You will also receive a **Grant Agreement** which you will be required to sign and return to MINDS within two weeks of receipt before funding can be released.
4. Successful applicants will also be expected to submit a **report** (details on what must be provided can be found in the [Application Guide](#)) **within 60 days** of the project's completion.
5. Projects are expected to be completed as outlined in the original application **within one year** of the receipt of funds. **Recipients must inform MINDS of any delays or changes to the date(s) of the project and/or submission of the final report.** Any unspent funds must be returned to DND by cheque payable to the Receiver General of Canada.
6. If, as part of the project, you intend to conduct social science research, including **interviews** or surveys with any and all persons employed by or affiliated with DND/CAF, you are required to contact the Social Science Research Review Board (SSRRB) **before you begin**. Further details can be found in the [Application Guide](#) or by contacting SSRRB-CERSS@forces.gc.ca.

Privacy Notice Statement

DND will comply with the federal [Access to Information Act](#) and [Privacy Act](#) with respect to applications received. By submitting personal information, an applicant is consenting to its collection, use and disclosure in accordance with the following Privacy Notice Statement, which explains how the applicant's information will be managed.

Applicants shall note that, for all agreements, information related to the funding agreement (*amount, grant or contribution, name of the recipient and project location*) will be made available to the public on the National Defence website.

I, _____, **certify that:**

- I have read and understood all the elements of this application form.
- I have read the relevant information provided for grant applicants regarding eligibility and funding conditions, and confirm the proposed project(s) meet the eligibility criteria.
- All budgeted items for this project are eligible expenses, and no budget items have already received funding from DND/CAF or the Government of Canada (*e.g. funding under a contribution agreement for a collaborative network*).
- I accept that DND/CAF reserves the right to use whatever assessment process and selection criteria they deem necessary to evaluate this and other applications for grant funding.

Date (yyyy-mm-dd)

2023-03-12

Signature of applicant

Thank you for your application.

s.19(1)
s.21(1)(b)
s.22

Outside of MINDS' scope indeed.

Done

Agree with comments

Done

Applicant Information

y 2023-2024 **Roun** 1

Application Numb 23-1-26

Applicant Name/s New

Address 140 Westmount Road **City** Waterloo

Province / State ON **Countr** CA

Organization Project Ploughshares New

Postal Cod N2L 3G6 **Region** Ontario

Recipient Type Academia **Em** @ploughshares.ca **Languag** En

Reviewer Helen

Reviewer 2

Recommend Funding? Yes

Final Score 66.8 /100

Project Information

Project Title A feminist spotlight on space insecurity: Human implications of 'below thresh

Project Descriptio This project investigates current and future sources of insecurity in outer space through a feminist lens that draws attention to the hidden violence and different and disproportionate human implications based on gender, race, and socio-economic status of below-threshold activities in this

Deliverables discussion paper; two roundtables; briefings; resource guide; final paper

Challenge 1 Anticipating Future Challenges

Challenge 2 Cyber, Space, and Information

Challenge 3 Capacity Building and Defence Diplomacy

OPI 1 ADM(POL) DDT Pol

OPI 2 SJS

OPI 3 ADM(Pol) DGPI Pol

OPI 4 RCAF

OPI 5

Old OPIs

OPI Comments

SSRRB Required **Amount Requeste** \$32,250.00

Project Relevance

Project Overview

Aligns with and aims to address MINDS Policy Challenge(s)

Score

Score

Responds to need for relevant and timely advice

Fosters the next generation of scholars

[Redacted]

Score

Score

Canadian understanding of defence/security issue

[Redacted]

Score

Relevance
Score

/60

Project Diversity

Alignment with the federal GBA+ objectives

[Redacted]

Score

Integrate diverse perspecti

[Redacted]

Score

Reduce Unintended Bias

[Redacted]

Score

Diversity
Score

/20

Innovation and Technology

Demonstrates innovation and/or creativity

[Redacted]

Score

Leverages technology to achieve and/or convey project results

[Redacted]

Score 1

Financial Information

[Redacted]

Innovation and
Technology Score

/20

MSC Description

[Redacted]

Proactive Disclosure

[Redacted]

s.19(1)
s.21(1)(b)
s.22

Reviewer's Comments

Done

MINDS Manager Comments

Done

D/DirSCO Comments

Done

DirSCO Comments

Done

Applicant Information

Y 2023-2024 **Roun** 1
Application Numb 23-1-27
Applicant Name(s) New
Organization Institute for Peace & Diplomacy New
Recipient Type Not-for-profit organizations **Em** @peacediplomacy.org
Address 150 Duncan Mill Road, **City** North York
Province / State ON **Count** CA
Postal Cod M3B 3M4 **Region** Ontario
Languag En

Reviewer Helen
Reviewer 2
Recommend Funding? No
Final Score 50.8 /100

Project Information

Project Title Ottawa Security Dialogue on Taiwan and the South China Sea
Project Descriptio The Ottawa Security Dialogue on Taiwan and the South China Sea aims to create a dedicated platform for knowledge exchange and discussion regarding the practical aspects of operationalizing Canada's Indo-Pacific Strategy.
Deliverables one day conference; report
SSRRB Required **Amount Requeste** \$25,000.00

Challenge 1 Major Powers and the Threshold of Conflict
Challenge 2 Capacity Building and Defence Diplomacy
Challenge 3 Anticipating Future Challenges
OPI 1 ADM(POL) DIP Pol
OPI 2 RCN
OPI 3 SJS
OPI 4 CFINTCOM
OPI 5 ADM(POL) DStrat A
Old OPIs
OPI Comments

Project Relevance

Project Overview

Aligns with and aims to address MINDS Policy Challenge(s)



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

1 June 2023

Project Ploughshares

Thank you for submitting an application for a Targeted Engagement Grant through the Mobilizing Insights in Defence and Security (MINDS) Program.

The MINDS team has thoroughly evaluated all eligible applications to assess their potential contribution to the advancement of thinking related to the MINDS Defence Policy Challenges; consideration was also given to the incorporation of diverse viewpoints and innovative approaches, as well as the appropriate use of public funds. The MINDS Steering Committee met on 28 April 2023, and endorsed the results of these evaluations.

Pursuant to this process, I am pleased to inform you that your project entitled “A feminist spotlight on space insecurity: Human implications of ‘below threshold’ conflict” has qualified for funding in the amount of \$32,250.00.

Attached you will find a number of documents for your review and signature. To facilitate a smooth payment process, please ensure that the enclosed financial forms are completed according to the instructions provided, and **returned within 30 days**. If you have provided the Department with this information within the last year and it has not changed, please let us know, as you are not required to complete them again.

The attached updated Grant Agreement outlines the requirements related to the use of funds and reporting. We expect the project will be completed as outlined in the original application and within one year of the receipt of the funds. If you assess that you will be unable to use the funds as detailed in your application, please advise us as soon as possible. All grant recipients are expected to provide funding and project reports within 60 days of the completion of the project. Failure to do so may impact your future applications with the MINDS Program.

If you have any questions related to the conditions of your MINDS funding, please do not hesitate to contact us at MINDS@forces.gc.ca.

Please keep my team informed on the progress of your project and on any events or publications that it will result in.

Best of luck with your project and many thanks for your continued engagement with the MINDS program.

Sincerely,

Courtney Clark
Director Strategic Coordination and Outreach
Department of National Defence

MOBILIZING INSIGHTS IN DEFENCE AND SECURITY (MINDS) TARGETED ENGAGEMENT GRANT AGREEMENT

This **Grant Agreement** (“the Agreement”) between:

HIS MAJESTY THE KING IN RIGHT OF CANADA (the “Crown”), as represented by the Minister of National Defence (hereinafter referred to as “DND”)

AND

Project Ploughshares
(Hereinafter referred to as “the Recipient”)

(Individually referred to as a “Party” and collectively referred to as “the Parties”)

WHEREAS DND has established a program called the Mobilizing Insights in Defence and Security Program (hereinafter referred to as “MINDS”), which is a transfer payment program managed by DND’s Directorate of Strategic Coordination and Outreach, that aims to respond to the need for relevant and timely advice from defence and security experts, foster the next generation of experts, and contribute to Canadians’ understanding of defence and security issues. MINDS aims to fund events that advance informed public conversations relating to defence and security issues, incorporating new analysis and innovative ideas and perspectives to the conversation.

WHEREAS the Recipient has submitted a proposal for funding of a project called *‘A feminist spotlight on space insecurity: Human implications of ‘below threshold’ conflict’* that is eligible for support through a Targeted Engagement Grant under MINDS.

WHEREAS this Agreement sets out the terms and conditions under which DND agrees to provide a grant to the Recipient.

IN CONSIDERATION of their respective obligations set out below, the parties hereto agree as follows:

1. PURPOSE

- 1.1 The purpose of this Agreement is to set out the terms and conditions pursuant to which DND, through MINDS, will make a financial contribution to the Recipient towards the Eligible Expenditures of the Project.
- 1.2 Subject to the terms and conditions of this Agreement, DND will make a Grant to the Recipient with respect to the Project in the amount of \$32,250.00. The Grant shall be processed in one lump sum within 30 days of the date on which the Agreement is signed.

2. DEFINITIONS

- 2.1. The following definitions apply throughout this Agreement:

“Agreement” means this grant agreement and all appendices, as may be amended from time to time.

“Agreement End Date” is 12 (twelve) months from the date that the Recipient receives the Grant.

“Effective Date” means the date on which the last Party to sign this Agreement signed it.

“Eligible Expenditures” means those eligible expenditures of the Project identified in section 6.1 of this Agreement that are incurred and paid by the Recipient after the Effective Date and before the Agreement End Date.

“Fiscal Year” means the period beginning on April 1 of a year and ending on March 31 of the following year.

“Grant” means the funding provided by DND pursuant to the terms and conditions of this Agreement.

“Project” means the *‘A feminist spotlight on space insecurity: Human implications of ‘below threshold’ conflict’* project as described in Appendix A.

3. TERM

- 3.1 This Agreement will come into effect on the Effective Date and will expire on the Agreement End Date, unless it is terminated earlier in accordance with the terms of this Agreement.

4. PROJECT

- 4.1 The Recipient has submitted a proposal for funding of the Project called ‘A feminist spotlight on space insecurity: Human implications of ‘below threshold’ conflict’ which is eligible for support under MINDS.
- 4.2 The original funding request is an integral part of this Agreement and is contained in **Appendix A**. To the extent that any inconsistencies exist in the funding request and this Agreement, the wording of this Agreement shall prevail.
- 4.3 The Recipient undertakes to use the funds provided pursuant to this Agreement to achieve the objectives outlined in **Appendix A**.

5. IMPLEMENTATION

- 5.1 This Agreement will become binding on the Effective Date. Fund disbursement will be processed within 30 days of the date on which the signed Agreement and required forms have been completed by the Recipient and returned to DND.
- 5.2 If grant funding is paid **directly to individuals** (rather than through an institution or organization), the funds will be considered taxable income and a T4A will be provided at the end of the calendar year.
- 5.3 The Project must be completed on or before the Agreement End Date. The Recipient must inform DND of any changes to timelines that may impact the date of any event, including the submission of the final report.

5.4 No later than **60 days following the Agreement End Date**, the Recipient must provide a final report to DND with the following information:

- a) How the Project furthered the public policy debate on MINDS' Defence Policy Challenges and/or the developed focus questions;
- b) The number of officials from DND and Canadian Armed Forces (CAF) engaged by the Project;
- c) The number and names of domestic and international experts associated with the Project;
- d) A financial statement indicating how the grant funding provided by DND to the Recipient was used, as well as any other sources of revenue and expenses for the Project;
- e) Any media interaction, including publications; and,
- f) A list of all publications arising from the Project, as well as anticipated completion/publication dates.

5.5 The Recipient shall send any completed publications to DND.

6. TERMS AND CONDITIONS OF FINANCIAL CONTRIBUTION

6.1 The following expenditures are eligible:

- a) Research costs (subscriptions, travel¹ and accommodation, etc.);
- b) Conference/seminar costs (room rental, audiovisual rental, interpretation, materials, travel, as well as travel, accommodation, hospitality², in accordance with Government of Canada guidelines);
- c) Non-administrative salary costs (research assistants);
- d) Publications (provided proper credit is given);
- e) Translation costs;
- f) Administrative/support salary costs, including benefits;
- g) Tuition fees and texts;
- h) Advertising/promotional material; and,
- i) Licensing and other fees.

6.2 The following expenditures are ineligible:

- a) Alcoholic beverages;
- b) Insurance;
- c) Interest charges;
- d) Professional services including audits;
- e) Telephone, fax, heating bills or other utilities;
- f) Amortization;
- g) Rent;
- h) Office overhead: equipment, supplies, sundry or miscellaneous expenses;

¹ Travel via economy class (defined as standard class of air travel, including special discount fares, but excluding first class and business class or equivalents) and cost-effective accommodation.

² Hospitality costs— including per diems, hotel expenses and meals – are eligible up to the amount allowed under the Government of Canada guidelines provided by the National Joint Council at: <http://www.njc-cnm.gc.ca/directive/travel-voyage/td-dv-a3-eng.php>

- i) Institutional overhead;
- j) Capital assets; and
- k) Honoraria, Prizes, awards, accolades.

- 6.3 Individuals employed by, or institutions funded by, the federal government are **not** eligible to receive funding, directly or indirectly, from MINDS, with the exception of **CAF Class A Reservists**. If the Recipient no longer meets one or more eligibility requirements through the duration of the Project, or if the Recipient has made misrepresentations regarding its eligibility or any other matter on which this Agreement is based, the Recipient must inform DND in writing within 30 days of obtaining such knowledge. If requested, the Recipient must provide DND access to records to verify eligibility or continued eligibility.
- 6.4 The Recipient is required to declare to DND any amounts owing to the federal government, either under legislation, other funding agreements or transfer payments, or otherwise. The Recipient acknowledges and agrees that any amounts payable to the Recipient by DND may be set off against amounts owing by the Recipient to the federal government. The Recipient acknowledges and agrees that the total financial assistance from government (either federal, provincial, territorial or municipal) for the Project will not exceed 100% of the total eligible costs of the Project.
- 6.5 Pursuant to section 40 of the *Financial Administration Act* (R.S.C. 1985, c. F-11), the payment of monies under this Agreement is subject to there being an appropriation of funds by the Parliament of Canada for the Fiscal Year in which the payment is to be made. Notwithstanding any other provision of this Agreement, DND may reduce or cancel its financial contribution in the event that departmental funding levels are changed by Parliament during the term of this Agreement. All unused funds must be returned by the Recipient to DND by cheque payable to the Receiver General of Canada.
- 6.6 DND reserves the right to request receipts and any other documentation necessary to assess how any and all funding provided to the Recipient was used in furtherance of the Project.
- 6.7 If funding provided under this Agreement is used to support an event, members of DND's Policy Group have the right to attend the event at no cost (as feasible).

7. ACKNOWLEDGMENT

- 7.1 The Recipient shall, in all public communications related to this Agreement (including but not limited to Web site, publications, news releases, presentations, annual reports, on-site signage) acknowledge the financial contribution of DND via MINDS.
- 7.2 The Recipient must not use the name of DND, MINDS, or the Government of Canada in any manner that may imply endorsement or approval of a product, process, or business. The Recipient shall consent to a text and form of acknowledgement that is provided by DND, and which may include text in both official languages, an official government symbol, and /or other graphic elements. The Recipient shall obtain consent from DND to use any said acknowledgement and shall terminate the use of any said acknowledgment upon the request of DND.

8. INTELLECTUAL PROPERTY

- 8.1 The Recipient grants DND, a non-exclusive, royalty-free, perpetual, free of charge, worldwide and irrevocable license to exercise all intellectual property rights in all information, materials and publications produced under or related to the Project.
- 8.2 The Recipient also grants to Canada a non-exclusive, royalty-free, perpetual, free of charge, worldwide and irrevocable license to exercise all intellectual property rights in any and all information, materials and publications produced outside of the Project but which form a part of the information, materials and publications produced under or related to the Project. Without limiting the foregoing, the licenses include the right of DND to reproduce, use, translate, modify, disclose, distribute and publish (including online and in electronic format within and outside the Government of Canada).
- 8.3 The Recipient declares and warrants that its Project and the exercise of the intellectual property rights granted to DND in no way infringe upon the intellectual property rights of others or contravene any legislation currently in force and that the Recipient will obtain the necessary authorizations and licences, as needed, for the implementation of the Project and the grant of the licenses to DND under this Agreement from third parties who may own the intellectual property rights or other rights in respect of the Project. The Recipient agrees that DND assumes no liability in respect of any claims from any third party in relation to such rights or to the Project.

9. LIMITATION OF LIABILITY

- 9.1 The Recipient agrees that DND and its employees, agents, officers, servants and members of the CAF, shall not be held liable for any injury, including death, to any person, or for any loss or damage to property of any person or for any obligation of the Recipient or anyone else, including any obligations arising from loans, capital leases, or other long-term obligations in relation, directly or indirectly, to the Agreement.
- 9.2 Unless specifically provided, nothing in this Agreement shall imply the assumption of any responsibility by DND or its representatives for any aspect of the organization, management, or financing of the Project. Notwithstanding anything in this Agreement, DND does not by financial or other assistance to the Recipient undertake any responsibility for errors, negligence, mismanagement or debts incurred by the Recipient or any other persons, group, or agent associated with it.

10. INDEMNIFICATION

- 10.1 The Recipient shall indemnify and save harmless DND and its employees, agents, officers, servants and members of the CAF from and against all claims, losses, damages, costs, expenditures, actions, and other proceedings made, sustained, brought, prosecuted, threatened to be brought, or prosecuted in any manner based on, occasioned by, or attributable to:
 - a) any injury to, or death of, a person, or;
 - b) damage to, or loss of, property, or;
 - c) any obligation of the Recipient or anyone else, including, but not limited to, any obligation arising from a loan, capital lease or other long term obligation;

in relation, directly or indirectly to the Recipient's Project, including but not limited to, any act, omission, or delay on the part of the Recipient, except that DND will not claim

indemnification under this section to the extent that the injury, loss, or damage has been caused by DND, its officers, servants, employees, or members of the CAF.

11. DISCLOSURE OF INFORMATION

- 11.1 The Recipient acknowledges that DND is subject to the *Access to Information Act*, R.S.C. 1985, c. A 1 (the "*Access to Information Act*"), and the *Privacy Act*, R.S.C., 1985, c. P-21 (the "*Privacy Act*"), as may be amended from time to time, and acknowledges that DND may be required to disclose information under those Acts.
- 11.2 The Recipient must indicate in writing, or by a clear label, the confidentiality of any specific information, which it wishes to be treated as confidential by DND. Protection from third-party access to confidential business information supplied to DND is established through the Crown's application of the *Access to Information Act* and *Privacy Act*.
- 11.3 The Recipient acknowledges that DND is subject to Government of Canada policies, including the *Guidelines on the Reporting of Grants and Contributions Awards*, which requires that DND proactively disclose and publish information about this Agreement. Published information is done in accordance with Treasury Board policies and may include, but is not limited to, the Recipient's name, Project title, dates, summary and value of grant.

12. BREACHES & REMEDIES

- 12.1 Each of the following constitutes a breach of this Agreement:
 - a) Misrepresentation or the submission of false information to DND;
 - b) Failure by the Recipient to disclose relevant information which may have a negative impact on the Recipient's financial position; and
 - c) The Recipient is no longer eligible to receive funding under MINDS.
- 12.2 In the event of a breach, DND shall inform the Recipient by written notice. The Recipient shall then have fourteen (14) days from the date of the notice to demonstrate to DND's satisfaction, that either the breach has not occurred or that the breach has been fully remedied. Should the Recipient fail to do so, then any, several or all of the consequences described in Clause 12.3 shall apply, at the discretion of DND.
- 12.3 Consequences of a breach may be one or more of the following:
 - a) DND may suspend or terminate this Agreement;
 - b) DND may suspend or terminate any other Agreement that the Recipient may have with DND;
 - c) DND may refuse to provide future financial assistance to the Recipient;
 - d) DND may demand that, and the Recipient is obligated to, immediately repay to DND all or part of the amount paid by DND to the Recipient under this Agreement.
 - e) Any other action by DND that is permitted in law.
- 12.4 Failure on the part of DND to act on any breach does not constitute a waiver of DND's right to act on that breach or any other breach. The fact that DND refrains from exercising a remedy or any right herein shall not be considered to be a waiver of such

remedy or right and, furthermore, partial or limited exercise of a remedy or right conferred on a Party shall not prevent such Party in any way from later exercising any other remedy or right under this Agreement or other applicable law.

13. TERMINATION FOR CONVENIENCE

- 13.1 At any time before the completion of the Project, DND may, by giving 30 days' prior notice in writing to the Recipient, terminate this Agreement. Notwithstanding the foregoing, if the Recipient fails to perform Clause 15.3, DND may terminate the Agreement immediately by providing written notice to the Recipient.

14. AUDIT, MONITORING AND EVALUATION

- 14.1 The Recipient acknowledges that, pursuant to section 7.1 of the *Auditor General Act*, R.S.C. (1985), c. A-17, the Auditor General of Canada may conduct compliance audits or performance evaluations with respect to this Agreement. The Recipient shall cooperate with the Auditor General or DND and their representatives or agents relative to such and shall grant same access to the Recipient's documents, records and premises as required by the Auditor General or DND or their representatives or agents for such purposes.

15. GENERAL

- 15.1 The Recipient shall not represent itself as being a partner, co-contractor, employee or agent of DND in carrying out the Project referred to in this Agreement.
- 15.2 This Agreement shall be governed by, and is to be interpreted in accordance with, the applicable federal laws and the laws in force in the Province of residence of the Recipient or main place of business.
- 15.3 The Recipient shall ensure that during the term of this Agreement, any persons engaged in the course of carrying out the Agreement conduct themselves publicly in accordance with the three aims of MINDS: (i) responding to the need for relevant and timely advice from defence and security experts, (ii) fostering the next generation of defence and security experts, and (iii) advancing Canadians' understanding of defence and security issues.

MINDS is intended to advance the understanding of defence and security issues. It encourages informed national discussions and diverse views, including positions that challenge Canadian policies in place, but does not support any positions that constitute hateful conduct (as defined below). Therefore, the Recipient shall:

- (i) Consider past affiliations, as well as past academic/professional positions or public statements of all involved individuals external to the Government of Canada that are to be proposed by the Recipient for the MINDS-funded Project (such persons identified herein as "Proposed Individuals");
- (ii) Inform the DND representative immediately upon becoming aware, and prior to any MINDS-funded engagement taking place, of any Proposed Individual's behavior that can reasonably be construed as hateful conduct. Hateful conduct is defined as an act or conduct, including the display or communication of words,

symbols or images, that they knew or ought reasonably to have known would constitute, encourage, justify or promote violence or hatred against a person or persons of an identifiable group, based on their national or ethnic origin, race, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, genetic characteristics or disability. DND may have a discussion with the Recipient on next steps to address corrective measures.

- (iii) Prior to any events or publication, the Recipient will issue a disclaimer that the opinions expressed by any persons engaged in the Project who are external to the Government of Canada, do not reflect the opinions or positions of the Government of Canada.
- 15.4 No amendment to this Agreement will be valid unless signed and dated by both Parties during the term of the Agreement or earlier termination of this Agreement.
- 15.5 This Agreement comprises the entire agreement between the Parties. No prior document, negotiation, provision, undertaking, or agreement in relation to the subject of the Agreement has legal effect, unless incorporated by reference into this Agreement. No representation or warranty expressed, implied, or otherwise, is made by DND to the Recipient except as expressly set out in this Agreement.
- 15.6 If any provision of this Agreement is determined to be invalid or unenforceable, in whole or in part, by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the remaining terms or provisions of this Agreement.
- 15.7 This Agreement or any payment, rights or obligations thereunder, shall not be assigned, in whole or in part, without the prior written consent of DND. Any assignment made without such prior written consent is void and of no effect.
- 15.8 This Agreement may only be amended before its expiry or earlier termination, and any amendment must be evidenced by the signature of DND and the Recipient. If the signatures of such amendments take place on different dates, the amendment will take effect on the date of the latest signature unless otherwise stipulated by the Parties.

s.19(1)

15.9 This Agreement may be signed in counterparts, each of which so signed shall be deemed to be an original, and such counterparts taken together shall constitute one Agreement.

The Parties acknowledge having read and accept the conditions set out in this Agreement.

Department of National Defence



Courtney Clark- *Date (2023/06/01)*
Director, Directorate of Strategic Coordination and Outreach
Department of National Defence

The Recipient

2023/06/26
Name (Legal Signing Authority) Date (YYYY/MM/DD)
Title